

## Handle payments online at [spokaneschools.org](http://spokaneschools.org)

You can now conveniently pay student fees and fines and purchase items through an online school store at [spokaneschools.org](http://spokaneschools.org)!

The new system also allows parents to view and track student account history and outstanding balances. A small convenience fee of \$1.95 per transaction will be charged for online payments and purchases.

Go to [www.spokaneschools.org/onlinepayments](http://www.spokaneschools.org/onlinepayments) to get started. You will also find an Online Payments link on each school website under Quick Links.

To register for an account and add money to your student's Nutrition Services Account, click the My Lunch Money button for instructions and access.



To pay student fees, fines or to purchase products available through the online *School Shop*, click the Online School Payments button to get to the Log In screen. Log in instructions are provided below. Please note that each student has a unique user name and password. Family logon access is not currently available.

### Online School Payments

#### Online School Payments Log In Instructions

The screenshot shows the "LOG IN" page of the Spokane Public Schools Online Payment System. The page includes a header with the school name and logo, a "LOG IN" title, and a form with fields for "User Name:" and "Password:" and a "Log in" button. A note above the form states: "Enter, Touch, Swipe on a smart device". A disclaimer below the form reads: "\*\* Please note that making purchases as a guest user means that you will be unable to log in at a later date to view your purchase history or reprint receipts".

**Guest Log In**  
Click on "guest user" to access the *School Shop* without logging in. This will not provide access to student fines and fees.

**Log In**  
A User Name and Password have been created for all students enrolled in Spokane Public Schools.  
User name = Student ID (Contact the school office for assistance if needed)  
Password = Student Last name

Click on the student's name to view account details, pay fees, pay fines or view products available at the *School Shop*.

For assistance, contact the Spokane Public Schools Central Cashiers by phone at 509-354-5902 or by e-mail at [SPSCashier@spokaneschools.org](mailto:SPSCashier@spokaneschools.org).