

# Parent and Family Engagement Plan

## Holmes Elementary

### A School-wide Title I, Part A Educational Community\*

September, 2020

<b>Communication with Parents and Families</b>	
<p>A. How we will jointly develop/revise with parents the school Parent and Family Engagement policy/procedures and distribute it to parents of participating children and make available the Parent and Family Engagement policy/procedures to the local community. <i>(List actions)</i></p>	<ul style="list-style-type: none"> <li>• Parent and Family Engagement Plan is reviewed annually at Fall Open House (Held virtually this year)</li> <li>• Parent Policy and School Compact are distributed to parents at Open House and by advisors during Fall conferences</li> <li>• Copies are available in Main office and on website for earlier review</li> </ul>
<p>B. How we will inform parents of our school’s participation in Title 1 and explain the requirements and components, and the right of the parents to be involved. <i>(Describe when and where the annual meeting will be held)</i></p>	<ul style="list-style-type: none"> <li>• Title 1 info and invitation to participate will be communicated each fall via Blackboard messenger (Phone, text, email).</li> <li>• Title 1 info will be presented at fall Open House via ppt</li> <li>• Title 1 parent and family engagement plan and school parent compact are shared during Open House and SLE, additional copies are in Main Office</li> <li>• Spring Parent survey included questions about participation in school events that year. Survey queries suggestions for program improvements regardless of level of participation</li> </ul>
<p>C. How we will offer flexible meetings, such as meetings in the morning or evening, and provide, with funds provided under this part, transportation, child care, or home visits, as such services related to Parent and Family Engagement. <i>(Describe how flexibility is provided)</i></p>	<ul style="list-style-type: none"> <li>• Parent meetings take place at regularly scheduled advisory, family night meetings. Principal provides info, gathers input and responds to questions and feedback during all parent meetings.</li> <li>• Additional meetings will be scheduled as needed.</li> <li>• Families are invited to reach out to Principal and other related staff, to request individual meetings as needed. Open Door policy.</li> </ul>
<p>D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school improvement plan, and the process of the school review and improvement under Section 1116. <i>(List actions)</i></p>	<ul style="list-style-type: none"> <li>• Open House participants and PTG review and give feedback on schools SIP</li> <li>• SIP is reviewed annually included representatives from parents, community and school staff</li> <li>• Iterations are based on student academic data, Panorama surveys, Summit surveys and SIT data</li> <li>• SIP is written with 4 components of Title 1 programs in mind.</li> <li>• SIP is available on school website</li> </ul>
<p>E. How we will provide parents—</p>	<ul style="list-style-type: none"> <li>• Students are assessed in SBA, Literably, district assessments, etc.</li> </ul>

<p>1. Timely information about Title 1 programs.</p> <p>2. A description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.</p> <p>3. If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible. <i>(List actions)</i></p>	<ul style="list-style-type: none"> <li>• Parents are informed through Parent Teacher Conferences twice per year, ongoing monthly progress,</li> </ul>
<p>F. How we will jointly develop with parents for all children, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.</p> <p>1. How will the compact be shared with families?</p> <p>2. How we will provide frequent reports to parents on their child's progress.</p> <p>3. How we will provide parents with reasonable access to staff and opportunities to participate as partners in the education of their child.</p> <p>4. Provide for regular two-way meaningful communication between families and school staff and to the extent practical, in a language the family can understand</p>	<ul style="list-style-type: none"> <li>• School Parent Compact will be reviewed annually at PTG advisory</li> <li>• Presented during Parent Teacher Conferences</li> <li>• Copies in Main Office</li> <li>• Parents receive ongoing updates on their child's progress from teachers/advisors throughout year, formally and informally and there is an open line of communication between staff and family.</li> <li>• Formal reporting occurs 4 times per year via SLE's and Progress Reviews</li> <li>• All families/students receive contact information in Welcome packets and at Open House/SLE. Staff return phone calls/emails/texts ASAP, within 24 hours guaranteed</li> <li>• Blackboard Messenger used to communicate with all families by phone, text, email</li> <li>• Families are invited to volunteer/participate and/or visit OTA</li> <li>• Families partner to actively participate in pathway decisions and interventions for their students</li> <li>• District interpreters are provided as needed for language translations</li> </ul>
<p>G. How we will assist parents in understanding challenging state standards and how to monitor their child's progress in partnership with the school</p>	<ul style="list-style-type: none"> <li>• SBA yearly or bi-annually (MAP)</li> <li>• Parent teacher conferences twice a year</li> </ul>
<p>H. How we will provide materials and training to help parents work with their children in partnership with the school</p>	<ul style="list-style-type: none"> <li>• Newsletter</li> <li>• Family Nights</li> </ul>

--	--

**Title I  
Parent Involvement/Communication Opportunities Throughout the Year**

**Daily Opportunities**

Home Communication	Weekly Progress Teacher Communication-directly with families
<b>Family Involvement Calendar</b>	Yearlong calendar is sent in Welcome Packets and shared during Onboarding meetings. Important calendar dates are shared in weekly bulletin, Website and FB page

**Weekly/Ongoing Opportunities**

<b>In-Person Communication</b>	Teachers meet with All families during fall Open House, fall and Spring conferences. Ongoing connections on daily basis occur via text, phone and email
Reader Board	Provides families and community with information about upcoming events
Blackboard Messenger	Provides info to families via recorded phone message, text and/or email