

## SPS- Safe School Reopening Task Force - Sub Committee Meeting Notes

Date: June 29, 2020

Committee Name: English Language Development Services

### Attendee Names:

Heather Richardson (ELD Director and Chair)	present
Larry Quisano (Admin - Sheridan Elementary)	present
Kent Hibbard (Admin - Garry Middle School)	present
Lisa Henderson (Admin - Ferris High School)	--
Bhakta Giri (Bilingual/Language Specialist)	present

### Teachers

Molly Palermo (HS)	present
Tommi Palm (MS)	present
Maria Esther Zamora (ES)	present
Sally Dueweke (SEA Rep)	present
Doresty Daniel (Parent)	present
Naomi Hagen (Recording Secretary)	present

### 3:00 Recommendation PowerPoint Review for Q1

- Heather: What do we need to adjust or add?
- Sally: make sure not misunderstood “departments”
- Naomi: add what we mean by “departments” (SpEd, ELD, gen ed, admin, etc.)
- Tommi: how to provide materials to students at home – add a designated individual at each school site focused on home-school outreach

#### **Add or Change Recommendations:**

**Add what we mean by “departments” (SpEd, ELD, gen ed, admin, etc.)**

**Add “designate an individual at each school site focused on home-school outreach”**

### 3:15 Recommendation PowerPoint Review for Q2

- Heather: What do we need to adjust or add?
- Sally: clarifying questions around final two recommendations
- Maria: establish partnerships to provide affordable online access

**Add or Change Recommendations:**

**Add "(continue to work with community partners to provide free internet to families)"**

3:20 Recommendation PowerPoint Review for Q3

- Heather: What do we need to adjust or add?
- Molly: What about offering ELD Parent Advocacy and Communication PD for general education teachers?

**Add or Change Recommendations:**

**Add "Offer ELD Parent Advocacy and Communication PD for general education teachers and administration"**

3:30 Recommendation PowerPoint Review for Q4

- Heather: What do we need to adjust or add?
- Maria: What if we are required to be online only as a district?

**Add or Change Recommendations:**

**Change #2 to take out "4"**

3:35 Recommendation PowerPoint Review for Q5

- Heather: What do we need to adjust or add?
- Sally: How might services look for Elementary if we are push in and there are no tables for service?
- Heather: We will make the recommendation for designated ELD space; those who are measuring the schools for social distancing will need to figure out the "how"
- Maria: What about putting high risk populations together? Are we unintentionally increasing the risk for students and families?
- Heather: We will wait to see what the health department states about exposure within specific populations and follow those guidelines as they come up. In the meantime, we will focus on the educational recommendations and will continue to message out health info to at risk populations in the primary language.

**Add or Change Recommendations:**

**ES - Add "designated space for up to 20 students for instruction"**

**HS - Change "4 days a week" to "all in-person days"**

**HS - Change "Fundamentals" to "English 1 and 2"**

**HS - Add English 3 all in-person days, then English 4, then English 5**

3:40 Recommendation PowerPoint Review for Q6

- Heather: What do we need to adjust or add?

**Add or Change Recommendations:**

**No recommended changes**

3:45 Recommendation PowerPoint Review for Q7

- Heather: What do we need to adjust or add?

- Kent: “preset” to “present”
- Sally: clarifying question regarding benchmarks

**Add or Change Recommendations:  
Change “preset” to “present”**

3:50 Recommendation PowerPoint Review for Q8

- Heather: What do we need to adjust or add? We did not finish this question in last meeting.
- Sally: As ELD teacher with multiple services, what happens to our preps if collaborating and no prep during other 4 days? Is there a way to protect these prep hours?
- Heather: can set up collaboration to protect the 255 min of prep
- Kent, Sally, Heather: Collaboration btwn ELL, intervention, SpEd may encroach on the prep minutes for groups from Special Programs. Need to establish collaboration time separately from prep time, and consider all teachers and services provided.
- Maria: I wish we could keep a schedule where all of the ELD teachers in an area were able to collaborate. ELD needs time/space to collaborate across the program
- Heather: Agree. ELD teachers often isolated. Need to establish this online collaboration as the norm.
- Heather and Molly: Need single point of contact at secondary
- Sally: Need at high school also
- Bhakta: Can't we not have ELPA 21 testing at least for in coming Kindergarten keeping in mind the unusual COVID-19 situation, because the Kindergarten teacher will be testing them anyhow in the same year.
- Heather: Unfortunately, state legislation governs required testing. We cannot go against that.

**Add or Change Recommendations for Elementary:**

**Add “Designate scheduled collaboration time in a way that protects 255 min prep time for ELD, Intervention and Special Education teachers”**

**Add “Continue to provide time and space to have online collaboration between ELD teachers at schools across the department”**

**Add “Designate one point of contact for families at the elementary level to prevent hearing the same message from multiple staff members”**

**Add or Change Recommendations for Secondary:**

**Add “Designate scheduled collaboration time in a way that protects prep time” /“may need to have separate collaboration times for each Special Program as needed”**

**Add “Continue to provide time and space to have online collaboration between ELD teachers at schools across the department”**

**Add “Designate one point of contact for families at the secondary level to prevent hearing the same message from several different teachers”**

4:15 End session

Heather: Finished with questions and recommendations and changes; will send out with updates; can give feedback between now and Friday; want to provide it to the larger task force on Monday of next week. Thank you for the work you have done!