

Safe School Reopening Task Force Leadership Steering Committee  
Aug. 27, 2-3 p.m.

**Attendees:** Adam Swinyard, Mark Anderson, Nikki Lockwood, Nancy Lopez-Williams, Megan Read, Shawn Jordan, Dawn Sidell, Craig Numata, Phil Wright, Cindy Coleman, Salliejo Evers, Jennifer Keck, Gwen Harris, Becky Ramsey, Rebecca Powell, Stephanie Busch, Michelle Jenner, Kristy Mylroie. Not in attendance: Jerrall Haynes, Dr. Bob Lutz, Tricia Kannberg, Heather Bybee, Oscar Harris, Jeremy Shay, Steve Fisk, Jeremy Ochse, Brad Read.

**Discussion:** Dr. Mark Anderson welcomed everyone and noted that the day's attendance is lower than usual since many members were attending other webinars to get ready for the start of school. Much work is happening to implement the details of the reopening plan, including discussions with Spokane Education Association that have resulted in many Memorandums of Understanding.

Dr. Anderson introduced Nancy Lopez-Williams, director of Recruitment and Retention, who is also in charge of staff and family COVID-19 safety trainings, which will start with staff and students who are attending SPS Day Camp and others who will be in schools. One of the requirements to open school is to have a COVID-19 building supervisor. This will be the school principal or facility manager at various sites. Their responsibilities will be to monitor the health of staff and students and enforce the COVID safety plan.

Since June, we've been working on a plan for Personal Protective Equipment and disinfectant supplies, and those are being disseminated this week, to include masks, gloves/gowns/goggles, face shields, cleaning caddies, social distance markers and thermometers.

- Cleaning caddies contain various cleaning supplies and will be placed in individual work areas
- Social distancing markers (dots) will be placed in several locations throughout buildings where there may be a tendency for people to stand too close together

The Health Check daily attestation will be rolled out with a training for staff Sept. 3, as part of the SPS safety & health webinar. It will be required for use starting Sept. 8.

Nancy outlined the three-tiered safety training for staff, which starts with videos on COVID awareness, social distancing, proper hygiene and mask wearing. Tier two is the health & safety webinar Sept. 3 from 8-10 a.m. Tier three includes ongoing training when we return to in-person learning, to cover such topics as hallway procedures, safety drills and transitioning from distance to in-person learning. The information will be provided through many different access points – videos, written, webinars, etc. – so people will feel thoroughly informed.

The three-tiered training for students and families starts with a PowerPoint for all administrators to use to teach safety protocols to students. These reinforce PBIS

expectations. There is also a video series that covers hand washing, social distancing, recess breaks, mask wearing and the health check. Tier three will include webinars and ongoing information.

SPS is hosting many webinars for staff and families to share information and answer questions. Some Task Force members asked questions that were answered as follows:

Stephanie Busch gave a brief update on staffing and the work being done to staff Spokane Virtual Academy (SVA), which had 350 high schoolers, 275 middle schoolers and 1,350 elementary students signed up. It was noted that these numbers change daily as principals are reaching out to families to ensure they understand the difference between real-time distance learning and SVA. Classroom teachers that become SVA teachers this year will be able to return to their regular school placement next year, and efforts are being made to ensure they stay engaged in their school's culture and climate.

SPS Day Camps will be held at each elementary school and have a maximum of 20 students. So far about 700 students are registered. The requirement for Day Campers to attend all five days is for safety reasons, to help keep the same groups of students together. Day Camps will be led by Express staff, and supported by other SPS staff. Planning is ongoing for when we return to in-person learning so 5<sup>th</sup> and 6<sup>th</sup> graders can do Day Camp when K-4 students are back full time.

Certain Special Ed students have been prioritized as the ones to come to schools for in-person learning in small groups. These programs include: ABLE, MHOH, DI, elementary BI, deaf ed and vision program students.

Conferences will be able to be held in person if the family and teacher are both comfortable with that arrangement. The default will be a virtual conference. A phone call is a third option.

The meeting adjourned at 2:50 p.m. The group will meet again next week.