

Safe School Reopening Task Force
Safety and Operations Committee

Sep 16, 2020 at 1:00 p.m.

Dr. Anderson opened the meeting at 1:03 p.m.

Attendees: Marybeth Smith, Nancy Williams, Shawn Jordan, Daniel Robertson, Salliejo Evers, Matt Truitt, Mark Anderson, Becky Ramsey, Heather Richardson, Andee Atwood, Jennifer Keck, John O'Dell, Alex Navarrete, Phil Wright, Gwen Harris, Salina Geiger, Walter Long, Brad Cass, Doug Wordell.

Review of Health Check App:

- The health check app reporting system is being fine-tuned as administrators evaluate who is and/or should be receiving the health report for which staff.
- Currently, the report goes to the administrator of the location staff receive their paychecks. This process is difficult to do proper follow-up for administrators who have 100's of staff going to multiple locations, for example, Sp.Ed./Music.
- A suggestion/request was made to have the report go to the building administrator/s where those staff report each day (i.e. their 'home' school). Within the same building, the report and follow-up could be delegated to department supervisors.
- Salliejo Evers will bring these concepts to Clay Gehring in Technology Services to see if adjustments can be made.
- It was suggested that every employee be required to do the health attestation every day whether they are working remotely or in their building. This requirement is being reviewed by HR and SEA. The exception is if you're on vacation or medical leaves.
- Becky Doughty is responsible for contact tracing for District staff testing positive for COVID-19 or who have come in contact with others testing positive. Through her investigation, she has found that most cases were due to the lack of wearing masks and not following the 6' distancing protocol.
- Staff should also develop schedules for common areas to keep them in cohorts as much as possible to reduce the likelihood of cross-exposure between staff.
- Clay, and Technology Services, have created a QR code for visitor health attestation. It will make it easier for parents/guests to do the attestation by scanning the code at building entrances. It is not activated yet, and the suggestion is to wait until the system is fine-tuned a little more for staff and students.
- Schools have been issued thermometers to follow-up with students who have not done the health attestation. These thermometers can be used on the wrist as well as the forehead.

Cleaning and Disinfecting:

- Many staff are teaching from their classrooms and have expressed concerns about proper training related to disinfecting in common areas (e.g., staff lunchroom), the frequency it needs to be cleaned, and who will do the cleaning.
- Mark suggested that Nancy Lopez-Williams and HR develop a training video for staff, similar to the Webinar Phil Wright did for staff in buildings starting the year with in-person learning (i.e. Sp.Ed., Skills Center, ELD, and MAP).

- Nancy will connect with Phil and Alex Navarrete to find the proper staff for a presentation that gives clear instructions for cleaning, examples of what the cleaners/bottles look like, and how and when to use them.
- There was debate on when this training should begin. We could wait until all students return to in-person learning, but staff that are teaching in buildings now need assurance that common areas are being cleaned adequately and who is expected to participate in cleaning.
- A suggestion was made to post signs in the common areas with the cleaning routine and expectations of staff participation. The custodial staff could clean staff rooms before and after lunch periods.
- Custodians will place a cleaning caddy along with cleaning protocols in staff rooms to use in between regular cleanings.

Misc. Topics:

- Some staff are caring for their own children in their classrooms as they teach. There must be a clear protocol stating that children are not allowed in any common areas such as staff rooms, staff restrooms, etc. Children should only be in the parent's classroom but they may use the student restrooms. This is to reduce cross-exposure.
- When in-person learning resumes, the method for serving meals at the secondary level needs to be fine tuned to ensure students remain in their cohorts to reduce cross-exposure. Doug Wordell will meet with Shawn Jordan and work on a protocol/system.
- Becky Doughty plans to visit other school districts to see how their lunch arrangements work.
- Mark has been working with Dr. Lutz from the Spokane Regional Health District. Dr. Lutz shared that COVID cases are slowly going down and he suggested options for returning to in-person learning. One idea is to phase students in, beginning with kindergarten, then moving to 1st, etc. if the counts don't rise with this method. This would serve the students that need in-person learning the most and enable them to remain in small cohorts.
- Another idea is to bring elementary students back using an A/B schedule. This may be too difficult to manage for families with children in multiple grades.
- If K-4 students are phased in as suggested there will still be a need for Day Camps for grades 5-6. Camp locations will need to adjust because schools will be full with their own students.
- Some staff are concerned about requiring students to use the camera on their computers. It could create equity issues. Health & Fitness teachers say they need to see students on camera to ensure they doing the activities safely. Heather Bybee should be the lead to develop a District wide protocol for this issue.
- Some teachers want to provide snacks for their students that may need them. After some discussion, it was determined that staff should only provide students with food items from the SPS Warehouse. The Warehouse has many items that do not contain common food allergens to reduce the likelihood of allergic reactions.

The next meeting will be Wednesday, 9/30 at 1:00 p.m.

Mark concluded the meeting at 1:33 p.m. with the next meeting to be held on September 30.