

SPS-Safe School Reopening Task Force – Sub Committee Meeting Notes

Date: 7/14/20

Committee Name: Technology Access

Attendee Names:

Scott Kerwien	Darren Cromeenes (abs)
Betsy Weigle (abs)	Holly McClanahan
Clay Gehring	Kelsy Shatto
Greg Trepus	Mark Miller
Kristin Whiteaker	Nerissa Meyer
Jameus Hutchens	Tami McCracken
Carmen Mercer (abs)	Eric Enser
Corey Turner	Chris Dunn (abs)
Chet Paulson (abs)	LeAndra Meyers
Adrian Espindola	Andre Wicks

Meeting Notes:

- Greg reported out updates from Lenovo. Two orders are pending. One was supposed to be delivered in August. That has now been pushed back to September. (*Future orders will not be filled until Winter – if necessary*)
 - o Plans are being updated to try and make do with devices we have on hand right now.
 - o Numbers for every student having a device will be tighter
 - o Middle Schools will have non-touch devices for now (pending Sept. delivery)
 - o Some stylus pens are missing (they are at schools somewhere) – message went out to TISs and building admin
 - o Plan is to fully inventory HS first then go to MS and Elem (return checked out devices from Spring from students and staff)
 - o Laptop carts will be moved from HS to Elem to hold 21-30 devices.
 - Will need help from buildings to wire the carts
- Electronic checkout form is still being finalized
 - o Specific supports are being considered for families with email difficulty or translation needs.
- Logistical considerations for extra charge cords and carts in classrooms will need to be compliant with safety standards.

Questions/Wonderings:

- If a student moves buildings should they keep their device?
 - o No, they should turn in the device to the building they are leaving.
 - If the student takes it with them there will still be a way to make sure the receiving school has the device reflected in their inventory (in Hayes)

Follow Up/Next Steps:

- Group would like specific items to consider/complete for TISs
 - o V2 stylus return
 - o Laptop Swap-out

- Group would like continued updates for Laptop Checkout Form (digital)

Next Meeting Date: *Tuesday, 7/21/20*