

SPS-Safe School Reopening Task Force – Sub Committee Meeting Notes

Date: 7/21/20

Committee Name: Technology Access

Attendee Names:

Scott Kerwien	Darren Cromeenes (abs)
Betsy Weigle	Holly McClanahan
Clay Gehring	Kelsy Shatto
Greg Trepus	Mark Miller
Kristin Whiteaker	Nerissa Meyer
Jameus Hutchens (abs)	Tami McCracken
Carmen Mercer	Eric Enser
Corey Turner	Chris Dunn (abs)
Chet Paulson	LeAndra Meyers (abs)
Adrian Espindola	Andre Wicks (abs)
Matt Beal	Brent Purdue
Kent Hibbard	

Meeting Notes:

- Greg reported out updates – continued work on checkout form, getting Absolute in place, having web filtering (remote) working, capturing multiple data sources in data warehouse
- Betsy reported out electronic checkout form is still being finalized
 - o Asked for feedback on parent form (enter email address and syncs with family – all students attached)
 - If no email is there or not the same email as PS there will need to be another form filled out so a building staff member can support the family filling out the checkout agreement form with the parent/family.
 - Who is this person at each school? (Understanding it should be minimal as they would have large PS access)
 - o Secretarial/Clerical is a good candidate
 - o Library clerk?
 - o Admin – Principals, APs, Pas
 - o Counselors
- Continued planning on high school, middle school, and elementary laptop delivery and continued planning on checkout process.
- Logistical considerations for extra charge cords and carts in classrooms will need to be compliant with safety standards.

Questions/Wonderings:

- Greg asked for feedback on labels to setup laptops for checkout before families come or students actually take laptops.
 - o Group resonated with student's name on a label, but not in favor of "pre-checkout"

Follow Up/Next Steps:

- Group would like continued updates for Laptop Checkout Form (digital)
 - o Form should be ready to share in addition to Data Tools report.

Next Meeting Date: *Tuesday, 7/28/20*