**SAC PTG Minutes & 2020-2021 PTG Schedule**

**From Zoom Meeting September 23, 2020**

The SAC PTG Zoom meeting began at 12:50pm. PTG Officers in attendance were Hilary Kozel and Amy Roth. Sacajawea (SAC) Principal Jeremy Ochse and Science teacher and Learning Liaison Laura Treece were also present.

Hilary opened the meeting by welcoming everyone and introduced the SAC PTG officers and Mr. Ochse.

**Principal Presentation**

Mr. Ochse welcomed everyone and highlighted what a strange time it is with the COVID pandemic. He thanked families for their grace and acknowledged the struggles of distance learning shared by everyone, from students and families to teachers and administrators.

The SAC PTG Calendar was displayed and Mr. Ochse called it flexible because, while some calendar items are set for the year (vision/hearing screening, professional development days and teacher/staff appreciation) others are to be determined and subject to change (ASB Fund Run and Picture Days).

Mr. Ochse also mentioned the Virtual Sneak Peak, accessible on sacthunderbirds.com, that allows families to see short videos from all teachers, staff, administrators and SAC PTG to learn what SAC is all about.

Mr. Ochse will be meeting soon with Second Harvest to discuss Bite 2 Go and see how SAC PTG can assist in finding sponsors to help SAC students who struggle with food insecurity.

Mr. Ochse was proud to announce that 750 Launch Conferences occurred with SAC students and families out of 798 total students. 748 district devices were distributed, which helps with fluidity of learning (teachers are more able to assist students if they are all on the same kind of device). So far the overall school attendance rate is 93.3%.

The first week of school was designated “Zero Week,” which focused on making connections and establishing routines. The second week is about developing content. The next phase of remote learning will allow student and family access to teachers with additional help, called Differentiated Instructional Blocks, Priority Days and Teacher Office Hours through Microsoft Booking.

Science teacher and Learning Liaison Laura Treece gave a presentation detailing Differentiated Instruction, when teachers will be “pulling in” students for additional help/instruction from 1:50-2:30, and Microsoft Booking, when students and families can “pull out” teachers to meet during office hours, 2:30-3:00pm. Priority Days are when class subjects are given higher priority for assistance on certain days. Microsoft Booking Office Hours can be scheduled with students’ school email through Microsoft Teams. Information and instructions for this can be found on sacthunderbirds.com.

Mr. Ochse and Mrs. Treece emphasized that students should be engaged in independent schoolwork for longer each day as the weeks progress. Depending on teachers and class content, some work will be given on Monday or Tuesday for the whole week and other teachers will drop work throughout the week. Parents and students are always welcome to email their teachers or Mr. Ochse if they feel they aren’t getting enough work to keep them engaged. Students are encouraged to advocate for themselves if they need flexibility or assistance in their schoolwork.

**Treasurer’s Report (Kate Sheffield was absent so Hilary Kozel provided the report):**

Due to the COVID early closure the 2019-2020 school year ended with a higher than expected balance. Financials were balanced to the bank for the 2019-2020 school year, with the only outstanding item of $1000 in teacher grants not spent (funds will be used by October of this year). Because of COVID/remote learning the PTG has no idea what fundraising will look like for the year so Treasurer Kate Sheffield has decreased the fundraising budget by $600. Spring Flower Basket sales and expenses have increased based on last year’s sales. SAC Gives (a holiday fundraiser for needy families) donations dropped last year (yet material donations increased). Kate budgeted for both donations and expenses based on last year. As revenue and expense accounts are a wash (we only spend what comes in for SAC Gives) it has no net effect. Kate suggested the PTG hold off on Teacher Grant Requests for this 2020-2021 school year until spring, once we have a better feel for funds collected.

**Volunteer Coordinator’s Report:**

Amy Roth wants parents to make sure they have security clearance through the district before signing up to volunteer (if a parent was previously cleared to volunteer at another SPS school they don’t have to apply again). There will be volunteer opportunities though Sign Up Genius for anyone who has given their email to the PTG. SAC PTG can only email through Sign Up Genius to parents who have given permission (PTG emails cannot be distributed through the general Sacajawea email distribution list). To get on or verify you are on the PTG email list please contact PTG President Hilary Kozel at [hlheimsch@hotmail.com](mailto:hlheimsch@hotmail.com).

Amy said Heather Beznaiguia will shadow her this year and replace her as Volunteer Coordinator next year.

**President’s Report**

Hilary Kozel reminded parents to let her know if they or someone they know need to be added to the PTG email list. Normally parent emails are collected by the PTG during an in-person Sneak Peak at the beginning of the year, so this year is more challenging. She also said there will be vacancies next year for PTG President, Treasurer and Secretary. If anyone wishes to shadow any of those positions this year to take over for the 2021-2022 school year, please let her know at [hlheimsch@hotmail.com](mailto:hlheimsch@hotmail.com). SAC PTG is FUN!

Hilary thanked Amy Roth for providing Sac teachers and staff with breakfast goodies on the first day of remote learning on Sept. 14.

Hilary encouraged parents to look at the SAC PTG video on the Virtual Sneak Peak at sacthunderbirds.com to get an overview of what SAC PTG is all about. SAC PTG is also on Facebook at @SacajaweaPTG.

**The next SAC PTG Zoom meeting will take place October 21 at 12:50pm. The Zoom ID will remain 402 736 0144 for each meeting.**

The meeting concluded at 1:38pm.

**PTG Schedule for 2020-21**

*Key Dates: Sacajawea Staff Professional Work Days 8/21-9/4, Sneak Peek-Remotely, Launch Conferences 9/8-9/11, Picture Day-TBD, Picture Retake TBD, Fund Run $Collection-TBD- Vision and Hearing Screening-10/27, Vision and Hearing Rescreen-11/10, Professional Learning Improvement Day-3/5, 6th Grade Curriculum Night-TBD , Teacher Appreciation week-May 3-7 , Testing Dates-TBD*

**Meetings will be held the third Wednesday of the month via Zoom (Meeting ID will always be 4027360144) from 12:50 to 1:30 pm**

**September 14th-**Real Time Remote Learning, (Thank you PTG)

**September 23**

* Welcome and meet our team, flexed calendar through December 18th,
* Celebrations-Launch Conferences, Technology Distribution, Real Time Remote Learning
* Next Steps in Real Time Remote Learning (Priority Days and Booking Teacher Office Hours)
* Help… How to acknowledge Honor Roll in a remote setting

**October 21**

* Character Strong and PBIS in Real Time Remote
* Thunderbird Fund Run
* Honor Roll Celebration Reminder (Potentially November 20)
* SAC Gives Potential Dates

**November 18**

* Hybrid Modeling
* 6th Graders in middle school update
* Quarter 1-7th Grade Honor Roll 11/20, 8th Grade Honor Roll 11/20
* SAC Gives details

**December (No Meeting) Note: SAC Gives Wrapping Party TBD from 4-7pm, SAC Gives complete TBD**

**January 19**

* Agenda TBD
* Honor Roll Celebration Reminder

**February 17**

* Semester 1-7th Grade Honor Roll TBD, 8th Grade Honor Roll TBD
* Transitioning to 7th Grade and High School
* PTG Hanging Flower Baskets Planning

March 17

* SAC PTG Hanging Flower Baskets
* 8th Grade Fun Day Planning
* Honor Roll Reminder

April 21

* 7th Grade Honor Roll TBD, 8th Grade Honor Roll TBD
* Adaptive Assessment Details

May 19

* 8th Grade Fun Day Updates
* Topics for 2021/22 including key dates/events
* Finalize PTG Board/Positions