

Student Support Services Request for Student Transcript



To request a transcript, please fill out the form below or call the Records Department at (509) 354-7322.

Form Instructions:

1. Download form
2. Fill in as much information as possible.
3. Save form.
4. Click the "Submit" button at the bottom of the form to send via e-mail.

Name while attending school: _____

Date of birth: _____

Year of graduation: _____

Date last attended if you did not graduate: _____

Last School Attended (Please Choose One):

- | | | |
|---|--|--|
| <input type="checkbox"/> The Community School | <input type="checkbox"/> Ferris | <input type="checkbox"/> Havermale Alternative |
| <input type="checkbox"/> Lewis & Clark | <input type="checkbox"/> North Central | <input type="checkbox"/> Rogers |
| <input type="checkbox"/> Shadle Park | <input type="checkbox"/> Continuation School - Old | <input type="checkbox"/> Hillyard High - Old |
| <input type="checkbox"/> Other | | |

If "other" was selected, please specify where: _____

Where to send the copy of the transcript:

Name: _____

Address: _____

City, State, Zip: _____

Phone Number (in case we need to contact you): _____