

3/27/2020

Good afternoon Shaw PEAK families!

We hope that this message finds students and their families doing well in this ever changing situation. We want to express our appreciation for your patience, as we figure out how to support students during our school closure. We wanted to update you on some things our team has been doing to ensure that students have access to learning opportunities and resources!

Please make sure your student is checking their school email regularly. If they do not know how to access it, here is one way: 1. Go to Shaw's webpage. ([Link to Shaw webpage](#)) 2. At the top, click the **learn tab** . 3. Select **Digital Tools** from the drop-down menu. 4. Scroll down to find **Office 365** , click to enter.

Once students are in Office, they should look for the waffle in the upper right corner. Clicking this will launch the other Office apps, such as **Microsoft Teams** . In teams, students should have classes set up. Students are encouraged to explore what resources the teacher has made available for students. This is where we will post authentic learning opportunities. These resources are for enrichment and will not impact student grades; however, learning and knowledge empowers us! Students are encouraged to explore and grow each day, regardless of not being in school. Just like we have been teaching all year, this happens in a variety of ways, and doesn't have to be the same for everyone.

As a team, we have decided for now, students may request to take **PAST DUE** Power Focus Area assessments from home. Prior to requesting the assessment in Summit, students should fill out a **Request to Test** form(google form to replace our paper version of the test ticket). These are located in your Teams class. Look in the **files** section. If you need additional help locating this, please reach out to your teacher. Students should take notes, study, and be prepared to pass independently. **Tests will be approved on Tuesdays and Thursdays between 10 a.m. and 3 p.m. after the test ticket has been submitted .**

Classes will also have an opportunity to do a digital meeting/check-in through Teams. We have done a couple already, and it was great to see students/peers and be able to feel connected despite being at home! Please look for specific details about digital meetings in your class Teams!

We would like to continue doing our Summit mentor meetings. We asked students to complete a survey to help us schedule times for these. If your student hasn't yet completed this survey, we would ask that they do so immediately.

We are taking this one day at a time. If you need any additional support-- academic or otherwise, please feel free to reach out to us! You all are part of our extended family, and we miss our students! We are looking forward to getting back into the classroom and resuming our normal routine!