## Adopted Budget Planning Calendar 2020-2021



October	April
☐ Fiscal year close, Fall staffing and student enrollment update, Oct 23	☐ Staff: Refine budget estimates: Calculate estimated budget gap, review spending
November	adjustment plans, determine reduction of educations programs & services if needed
☐ Year end financial report and Levy Resolution, School Board Meeting, Nov 20	□ Review financial and enrollment forecast, School Board Meeting, Apr 15
□ CAC, Budget & Financial Update, Nov 20	
December	May
☐ Interim Financial & Enrollment reports, School Board Meeting, Dec 11	□ CAC, Provide Budget Update, May 11
January – March, 2020	☐ Leadership Conference Meetings, Provide Budget Update
□ School Board, Budget Calendar and budget overview, Work session, Jan 8	<ul> <li>□ Community, Budget Open House(s), TBD</li> <li>□ School Board, Work session on budget development and initial priority goals, May 27</li> </ul>
□ 2020 State Legislative Session begins, Jan 13 (60 day session)	
□ School Board, discuss budget priorities, Work session, Jan 15	
☐ Thought Exchange engagement on budget priorities, initialize in Feb	June  □ School Board, Special Session: Community Budget Information Forum, Jun 10
Staff: Analyze current and prior year expenditures	
Staff: Identify Department and Program Objectives	□ School Board, Work session on budget development and priority goal areas, Jun 17
Staff: Prepare initial two-percent budget reduction scenarios	□ Superintendent's Preliminary Budget Presentation, School Board Meeting, Jun 24
□ Staff: Determine staffing allocations and enrollment projections	
☐ Staff: Obtain feedback on initial budget priorities, Leadership conference meetings	July – August
□ School Board Work Session, Feb 19	□ Draft Budget available to the public, Jul 10
□ End of Legislative Session, Mar 12	□ School Board, Special Session: Community Budget Information Forum, Aug 5
☐ School Board, Legislative update, discuss Thought Exchange results and draft	☐ School Board, Work session on budget development, Aug 12
budget priorities, Work session, Mar 18	☐ Budget Presentation, Public Hearing & Budget Adoption, School Board
□ School Board, Work session on budget, Mar 25	Meeting, Action, Aug 26
□ Adopt 2020-2021 Budget Priorities, School Board Meeting, Mar 25	