

Payroll & Benefits Department
200 North Bernard Street
Spokane, WA 99201-0206

phone (509) 354-7333
fax (509) 354-7325
www.spokaneschools.org



TO: Spokane Public Schools Employees

FROM: Payroll & Benefits Department

SUBJECT: November 2021 Payroll Notification to Employees

STAFF NOTICES

December Reminders

The next pay date will be Wednesday, December 29th.

The Administration Building will be closed December 22nd through December 31, 2021. It will reopen on Monday, January 3, 2022.

Department of Retirement Systems Service Credit

Certificated and classified staff, working less than half-time, and substitutes may be eligible to purchase retirement service credit for time worked. For additional information, contact the Department of Retirement Systems (DRS) at 1-800-547-6657.