

World Mythology Essay Checklist
Due Friday March 28th at 3 p.m.
Make TWO copies, one to turn in and one for your record

Format

- Double Spaced. Each line is double spaced, including the heading.
- 1-inch margins
- 12-point Times New Roman or other plain font

Heading: Upper Left or Right Corner

- Name
- Mythology, Period __
- Title/Subtopic (example: Chinese Creation Myths)
- March 28th, 2014,
- Double spaced

Name-Pagination

- Last name and page number in the upper right margin.(go to “insert” menu, go to “Header”)

Paragraph Content-Intro

- At least six sentences
- Contains at least two transitions
- **Ends with a thesis statement that summarizes the complete content of the essay.**

Paragraph Content-Each Body Paragraph

- At least six sentences
- Begins with a topic sentences
- **Contains at least two quotes and parenthetical citations.**
- Contains at least two transitions.\

Paragraph Content-Summary Paragraph

- Begins with a reworded/paraphrased thesis statement.
- Contains at least one to two sentences summarizing EACH body paragraph’s main point(s).
- Ends with a concluding sentence

Note: Any material that is copied from another source without being cited will be deemed as plagiarism. Such papers will receive NO credit. Make two copies of your essay, one for you,one to turn in. And PLEASE save your work!

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Mechanics

- Does NOT contain “You”
- Does NOT contain “I”, “I think”, “In my opinion”, “I will explain.....”, ect.
- Does NOT contain “There is”, “There are”
- Does contain correct spelling, grammar, punctuation. Pay attention to any word or phrase that the program changes colors or indicates a mistake.
- Does use **appropriate** vocabulary.

Works Cited Page

- Contains at least three sources **cited in your essay.**

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