

# 2019-20 Parent and Family Engagement Plan

## Arlington Elementary School

### A School-wide Title I, Part A Educational Community\*

Ratified: June 1, 2019

<b>Communication with Parents</b>	
When and how Title I, Part A requirements are explained to parents	<ul style="list-style-type: none"> <li><input type="checkbox"/> Community Resource Fair/Open House: One of the booths for the fair will have Arlington staff members explaining both Title I requirements and specifics on what Title I dollars provides for the children of Arlington</li> <li><input type="checkbox"/> At the September PTO meeting, requirements will be explained and an open forum will be held to assist in finalizing parent involvement plan and school compact.</li> </ul>
How and when additional meetings will be held	<ul style="list-style-type: none"> <li><input type="checkbox"/> Regularly scheduled PTO meetings (One Thursday of each month)</li> <li><input type="checkbox"/> Ongoing with PTO board</li> </ul>
How parents will be involved in planning, review and improvement of this plan/policy	<ul style="list-style-type: none"> <li><input type="checkbox"/> The Parent Teacher Organization is the main conduit for communication and input for parents at the school. The PTO meets on a Thursday each month at 3:15 PM.</li> </ul>
How parents will be provided information about the Title I, Part A program throughout the year	<ul style="list-style-type: none"> <li><input type="checkbox"/> Families and the community have access to information published in the Arlington Annual School Report</li> <li><input type="checkbox"/> Family Events and Parent/Teacher Conferences will also provide opportunities for effective partnering.</li> <li><input type="checkbox"/> A print tri-fold handout explaining Title I, Part A will be presented to all families at the first PTO Meeting and will be available upon request to those that did not attend.</li> <li><input type="checkbox"/> A school All-Call system will be utilized to communicate with all families by phone through a recorded message.</li> <li><input type="checkbox"/> The Parent Teacher Organization is the main conduit for communication and input for parents at the school. The PTO meets on a Thursday each month at 3:15 PM.</li> <li><input type="checkbox"/> Parent Involvement plan and Student compact will be posted on the school's website and presented within the parent calendar.</li> <li><input type="checkbox"/> The Arlington Annual Report Card will be sent home to all families in January or February detailing information about our school, our progress toward academic standards and information about Title I, Part A.</li> </ul>
How parents may request meetings, provide suggestions, and participate in decisions regarding their children's education	<ul style="list-style-type: none"> <li><input type="checkbox"/> Parents may request meetings via email, in person, or by phone.</li> <li><input type="checkbox"/> They may provide suggestions on a continual basis by attending PTO meetings, or contacting the school directly.</li> <li><input type="checkbox"/> Parents attending parent/teacher conferences, or requesting meetings outside of conference weeks, are encouraged to actively participate in decisions regarding interventions on behalf of their children.</li> <li><input type="checkbox"/> When limited English proficiency exists, the school utilizes both district interpreters as well as The Language Line (which allows interpreters to be accessed via telephone for conferences or calls home).</li> </ul>
How school personnel will respond to parent's requests and suggestions	<ul style="list-style-type: none"> <li><input type="checkbox"/> Staff members are committed to returning phone calls or emails the same day, or at least within 24 hours.</li> <li><input type="checkbox"/> Parent suggestions for school improvement will be directed to building decision making bodies depending on the issue</li> </ul>
How will parents be involved in the development of the school/parent compact	<ul style="list-style-type: none"> <li><input type="checkbox"/> Members of the Parent Teacher Organization and teachers will work to draft the Arlington School/Parent Compact.</li> </ul>

Ways parents may be more effectively involved with school personnel in improving their children's academic achievement	<input type="checkbox"/> Parents are encouraged to attend Family Involvement Events <input type="checkbox"/> Parents are encouraged to participate in Parent/Teacher Conferences in October and March. <input type="checkbox"/> Report cards are mailed in February and June to parents. <input type="checkbox"/> Parents may access district Curriculum Guides/Homework Help by visiting the school office or the district website at: <a href="http://spokaneschools.org">http://spokaneschools.org</a> . <input type="checkbox"/> Books are provided through classroom libraries and the school library for students to read at home with families.
How this plan will be disseminated to parents	<input type="checkbox"/> A link on the school website will direct parents to the contents of this plan. <input type="checkbox"/> Copies will be in the school's office. <input type="checkbox"/> The plan is included in our annual calendars

### Parent Involvement/Communication Opportunities Throughout the Year

#### Daily Opportunities

Home communication/Examples of Student Work and Progress	Classroom folders/binders sent home with school communication, student work samples and homework
Volunteering	Survey of volunteer opportunities sent home in fall packet and again after Winter Break Sign up at: <a href="http://www.spokaneschools.org/site/Default.aspx?PageID=2917">http://www.spokaneschools.org/site/Default.aspx?PageID=2917</a>
Arlington Website	Provides information regarding school events, how to contact staff members, other school/district information <a href="http://www2.spokaneschools.org/Schools/Elementary/Arlington">http://www2.spokaneschools.org/Schools/Elementary/Arlington</a> )
Parent/Student Calendar	Sent home the first day of school and includes information about school activities, student recognitions, rules/expectations, etc.

#### Weekly/Ongoing Opportunities

Arlington Brightarrow Calls	Sent as needed to inform parents of upcoming events
Classroom Parent Newsletters	Provides information specific to each classroom.

#### Fall Opportunities

Classroom Open Houses	Opportunity to meet classroom teacher, learn about curriculum and expectations for the year.
Parent Teacher Conferences	Opportunity for parents to confer with classroom teachers about student progress.
Family Game Night	Opportunity for families to practice math skills while having fun.
Book Fair	Opportunity for families to purchase inexpensive books to read with their children.

#### Winter Opportunities

Book Bingo	Opportunity to learn more about assisting children in developing their literacy skills at home. Fun Family Activity
Parent Teacher Conferences	Opportunity for parents to confer with classroom teachers about student progress.
Science Fair	Opportunity to share their science experiments and learn new science content with families
Book fair	Opportunity for families to purchase inexpensive books to read with their children.

### Spring Opportunities

Carnival	Opportunity for fun family activity
Talent Show	Opportunity for family fun
Donuts w/Dads – Muffins W/Moms	Opportunity for parents to come in and honor their partnerships with their child's learning
AVID T24 Night	Opportunity for students to share career paths with parents and inform them of AVID strategies.
Book Fair	Opportunity for families to purchase inexpensive books to read with their children.
Artwalk/Chili Feed	Opportunity for kids to showcase their works of art in gallery walk format with families.
Field Day	Opportunity for students, parents and staff to celebrate and enjoy outdoor activities together
End of Year Awards Assembly	Opportunity for families to celebrate student accomplishments.

\* Arlington is a School-wide Title I, Part A Educational Community. This means that federal Title I dollars support programs at Arlington to meet the needs of any student in the school that has been shown to need academic intervention in order to be successful.